



CENTRE COUNTY HISTORICAL SOCIETY

2024 Annual Meeting

March 9, 2025 – 3:00 PM

Call to Order and Welcome

Roger L. Williams, President, Board of Governors

Minutes of the 2024 Annual Meeting

Deb McManus, Secretary

Membership vote to accept the Minutes of the 2024 Annual Meeting

Financial Reports

Beverly Lipski, Treasurer

Review 2024 Financial Report

Ann Moellenbrock, Budget and Finance Committee Chair

Present CCHS 2025 Projected Annual Budget

Membership vote to approve the 2025 CCHS Annual Budget

Centre County Historical Society Year in Review 2024

Presented Mary Sorensen, Executive Director

Meeting Adjourned

Annual Meeting Materials may be found at centrehistory.org/events/annual-meeting/

CENTRE FURNACE MANSION

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CENTRE COUNTY HISTORICAL SOCIETY

Minutes of the 2024 Annual Meeting

March 10, 2024 – 3:00 PM

Annual Meeting Materials may be found at centrehistory.org/events/annual-meeting/

Welcome: Executive Director, Mary Sorensen welcomed the Society members in attendance and explained the voting process that would be used during the meeting. All members were invited to participate in the four votes.

Call to Order: President, Roger Williams, called the meeting to order at 3:02 PM. He welcomed the members and thanked everyone who contributed to the success of CCHS in 2023. He introduced the members of the Board of Governors, David Panko, Investment Committee Chair, Becky Dreese, Human Resources Committee Chair and Emeritus member, Bob Hazelton.

Introduction: Roger Williams opened the meeting noting the “Historic Year” the Historical Society experienced in 2023. A record fundraising campaign resulted in completing Phase 2 of the Mansion Restoration Project. This was made possible through the generous donations from our members and the efforts of the hardworking Staff and Board of Governors. Special appreciation goes to BOG member Alan Popovich. He is licensed architect whose leadership and expertise were invaluable throughout the four-year Mansion Restoration.

Minutes: Secretary, Deborah McManus, presented the Minutes of the 2023 Annual Meeting for membership acceptance. Roger Williams called for a vote to accept the Minutes of the 2023 Annual Meeting as presented. Jackie Esposito so motioned and Bob Potter seconded the motion. There were no additions or changes to the 2023 Minutes and the motion passed.

Minutes of the Annual Meetings as well as Annual Compilations of Board of Governors Resolutions are available on the Centre County Historical Society website.

Treasurer’s Report: Treasurer, Beverly Lipski, shared a report illustrating the 2023 actual financial activity as related to the 2023 Budget. She highlighted the following information during the meeting:

Operating Income

1. Income exceeded the budgetary projection by 11% in 2023.
2. Membership recruiting and retention was very strong generating \$38,345 in dues revenues.
3. Donations and gifts exceeded expectations.
4. Museum Store sales increased, particularly sales of the *From Aaronsburg to Zion* book by Joan Brower and Cathy Horner.
5. Quarterly disbursements from the CCHS Investment Account exceeded the projected amount for 2023.
6. Income from Centre Gives, the Stocking Stuffer, and Plant Celebration held steady or increased as compared to prior years.

Operating Expenses:

1. Advertising costs increased in comparison to prior years.
2. Printing costs increased as the Mansion Notes quarterly newsletter was expanded to a 20-to-24-page publication.
3. The rise in lawn care costs was directly related to rainy conditions during the Spring and Summer.
4. Maintenance costs included tree removal on the Mansion grounds.
5. There were expenses related to the CCHS share with matched funds grants. For example, CCHS had a match requirement of \$4000 with the Happy Valley Adventure Bureau Grant.
6. Expenses associated with the new shelving in the Archives Building were funded in 2022, but the purchase and installation took place in 2023.

Beverly also reviewed Non-Operating Income – the funds in these accounts are designated for specific use. She identified the accounts and funding received from 2023 Grants.

Budget and Finance: Chair, Ann Moellenbrock, presented the proposed 2024 CCHS Budget for membership approval. She explained the Budget and Finance Committee reviewed figures from the 2022 Budget and forecasted figures for the upcoming year. They identified anticipated expenses and income and made appropriate adjustments. The draft was revised following 2022 closing figures and the proposed Budget was presented to the Board of Governors and approved.

Ann noted the Operational Expenses for 2024 were expected to rise due to the following:

1. Utility rates have risen, however, with the installation of new windows we will have better insulation and draft protection.
2. The Board of Governors reviewed the CCHS Insurance coverage and voted to increase it based on the Restoration upgrades.
3. The Board of Governors voted to increase CCHS Staff Salaries beginning January 2024.
4. A new computer and scanner were approved for the recently completed Collections and Archives building.

Ann also identified the major Income sources in the 2024 CCHS Budget as follows:

1. Membership
2. Annual Giving
3. Centre Gives
4. Fundraising Events
5. Investment Distributions which exceeded the projected amount for 2023 and will most likely be higher in 2024.
6. Grants

After discussing the line items, the total Income projected for 2024 was \$172,700 and the Expenses totaled \$172,690. Following the Budget Report, Bill Blair introduced a motion to accept the 2024 Budget as presented. Jackie Esposito seconded the motion. The membership voted and the motion passed.

Election of Officers: According to the By-laws, The Governance Committee is the acting Nominating Committee. The Nominating Committee presents the slate of candidates to the full Board of Governors. The Governors vote, and if the candidates receive the majority, the membership then votes as the final step. This year, the slate of candidates are:

Members of the Board of Governors for a 3 Year Term:

1. Bill Blair
2. O. Richard Bundy

Officers of the Board of Governors for a 2 Year Term:

1. Roger Williams, President
2. Jackie Esposito, Vice President

Proposed Emeritus status for Bob Hazelton

Roger Williams provided background and bio information for the candidates and noted the experience and expertise each of the candidates will bring to the CCHS governing board.

Ford Risley made a motion to accept the slate as presented and Bob Potter seconded the motion. The membership voted and the motion passed.

Roger Williams expressed his thanks to Becky Dreese for her service to CCHS as a BOG Member, Co-Chair of the Stocking Stuffer and Chair of the Human Resources Committee. Due to other commitments, she will be leaving the BOG, but will remain active as the Chair of the Human Resources Committee. He also thanked Bob Hazelton for his many years of service as BOG Vice President and President during the difficult COVID period. Bob has moved away from the area, but his contributions in historical research and writing will benefit CCHS for years to come.

2024 Revised By-Laws: During the past year, the Governance Committee has worked on revising the By-laws to reflect the changes and growth within the organization. The last revision was in 2021, and the goal was, and is, to have a “fluid document” that can change as needed. Three areas in particular were addressed based on the recommendations of the committee and the Board of Governors. They are:

1. A revised Mission Statement
2. A revised Vision Statement
3. A change of duties for 3 officer positions based on current responsibilities

These changes were discussed and Bill Blair motioned to accept the 2024 Revised By-Laws. Ford Risley seconded the motion. The membership voted and the motion passed.

The Year in Review – Executive Director, Mary Sorensen

Mary Sorensen opened her presentation noting the historical and remarkable year the Society had experienced. She explained the significant evolution that took place built on the legacy of our predecessors and supported by the Board of Governors, Membership, Volunteers and Friends. She covered the accomplishments, events, and programs that took place over the past year.

1. Membership Campaign – 2023 saw 897 members generating \$38,345 in dues. It also was the first year of the Sustaining Membership program with a total of 27 Sustaining Members.
2. Annual Fund – The 2023 Annual Fund raised \$33,135 which was a 20% increase over the 2022 total.
3. The Centre Gives Fundraiser of the Centre Foundation – \$21,122 was raised for CCHS during the on-line fundraiser which was a 15% increase over 2022.
4. Grant Funding totaled \$61,000 and was applied to general operating costs, Phase 2 of the Restoration Project, radio, digital and print advertising, and archival supplies.
5. After 3 years of preparation, the Archival Collection was moved to its new location in the Ice House, a historical building on the property. Planned work for the Kitchen Garden will complete the outdoor work in the warm weather.
6. CCHS hosted five talks in 2023.
7. The Plant Celebration was held in May. This huge effort by the Mansion Gardeners raised close to \$5000 for the maintenance and enhancement of the Mansion Gardens.
8. After updates to the Passport and Driving Map, CCHS hosted the Centre County Explorers Day with 100 guests in attendance.
9. CCHS cohosted the CCC Legacy Day at Poe Valley. It was a day of programs and activities along with a period inspired CCC lunch.
10. The Day of Caring was held in October and continues to be the largest Service Day for the Society. 200 volunteers participated and over 800 volunteer hours were clocked on one day.
11. Mary Sorensen has continued to partner with the PSU Landscape Architecture Studio and Professor Dan Marriott on the Rethinking 322 Project. A booklet on the State College Area Connector Project will soon be available. The joint effort has focused on the preservation of historic, cultural, and natural resources in the 322 Corridor.
12. The Historic Preservation Awards were held at the Match Factory in January. CCHS recognized 6 nominees for their work in local historic preservation.
13. The Centre County Encyclopedia of History and Culture led by editors Lee Stout and Ford Risley continues to grow. There are over 100 entries from 76 volunteer contributors.
14. By November 2023 Phase 2 of the Restoration Project was completed. Mary detailed the final steps of the project complete with photos. This was a massive undertaking spanning close to four years. Plans began in 2019 and two fundraising campaigns took place during the course of the Restoration. CCHS was able to raise the money through donations and grant funding and reached the completion without incurring any debt.
15. The dedication of the new Historical Marker identifying the Birthplace of Penn State. WPSU produced a video of the day featuring Penn State President, Neeli Bendapudi. Many thanks to Roger Williams for his involvement in bringing this to CCHS.

Roger Williams offered closing comments and the meeting was adjourned at 4:00 PM.

Respectfully submitted,

Deborah McManus, Secretary

CENTRE COUNTY HISTORICAL SOCIETY
Actuals to Budget Comparison 2024

	Dec. YTD	Budget	% Budget
OPERATING INCOME:			
6100 Membership Dues	45,929.72	38,000.00	120.87%
6200 Grants (Operational)	10,000.00	10,000.00	100.00%
6300 Mansion Use	950.00	500.00	190.00%
6420 Birdcage Donations	2,390.25	2,000.00	119.51%
6440 Annual Giving	36,159.12	30,000.00	120.53%
6500 Other Donations & Gifts	7,712.43	11,500.00	67.06%
6600 Collections/Archives	620.00	1,500.00	41.33%
6650 Exhibits	3,841.00	0.00	
6700 Events/Programs (non-fundraising)	2,141.00	3,000.00	71.37%
6460 Centre Foundation Endowment	1,666.00	1,700.00	98.00%
6460 Centre Gives	16,340.85	20,000.00	81.70%
6590 In-Kind Donations	1,113.38	0.00	
6800 Museum Store	5,202.98	10,000.00	52.03%
Fundraising Event Activity (net)	37,463.04	30,000.00	124.88%
6900 Misc. Income	164.01	0.00	
6950 Investment Income Disbursement	17,674.66	14,500.00	121.89%
Total Operating Income	189,368.44	172,700.00	109.65%
OPERATING EXPENSES:			
8100 Administration Expenses			
8110 Accounting Services	3,668.25	5,000.00	73.37%
8115 Office Supplies	3,466.70	2,000.00	173.34%
8120 Postage-General	2,865.59	5,000.00	57.31%
8125 Banking/Credit Card Fees	1,889.71	1,600.00	118.11%
8130 Printed Materials	12,536.05	10,000.00	125.36%
8140 Professional Fees	962.00	1,500.00	64.13%
8150 Telephone Internet	2,402.84	2,700.00	88.99%
8155 Web-Site Hosting	353.10	450.00	78.47%
8160 Tech Support	434.22	1,000.00	43.42%
8170 Advertising	5,829.36	4,000.00	145.73%
8180 License - COG		140.00	0.00%
8195 Reconciliation Discrepancy		0.00	
8100 Admin. Expenses-Other		200.00	
8100 Total Administration Expenses	34,407.82	33,590.00	102.43%
8200 Maintenance Expenses			
8200 Maintenance - Other	44.00	0.00	
8210 Furnace Cleaning/Maintenance	465.00	500.00	93.00%
8220 Lawn Care	13,200.00	14,000.00	94.29%
8240 Exterior Repairs/Improvements	676.59	4,000.00	16.91%
8250 Fire Extinguisher Service	481.36	200.00	240.68%
8260 Garden & Grounds	10,310.62	4,000.00	257.77%
8330 Snow Removal	1,100.00	1,200.00	91.67%
8270 Interior Repairs/Maintenance	581.41	2,000.00	29.07%
8280 Boegersburg School	200.00	0.00	
8200 Total Maintenance Expense	27,058.98	25,900.00	104.47%

8300 Operational Expenses	Dec. YTD	Budget	% Budget
8310 Cleaning Service	0.00	100.00	0.00%
8320 Household Supplies	1,099.91	500.00	219.98%
8330 Utilities	7,058.35	7,000.00	100.83%
8350 Pest Control	1,126.09	1,000.00	112.61%
8360 Security System Exp	440.61	500.00	88.12%
8300 Total Operational Exp.	9,724.96	9,100.00	106.87%
8400 Insurance	8,856.00	9,000.00	98.40%
8500 Total Salaries & Benefits	70,565.58	80,000.00	88.21%
8600 Collections /Archives Exp.	547.19	2,000.00	27.36%
8650 Exhibit Expense	9,035.15	500.00	1807.03%
8700 Event/Programs (non fundraising)	8,205.41	8,000.00	102.57%
8800 Museum Store Expenses	2,031.40	4,000.00	50.79%
8900 · Misc Exp	0.00	100.00	0.00%
8950 Lobbying	1,000.00	0.00	
8940 Training	890.62	500.00	178.12%
9500 Fundraising not event related	574.80	0.00	
Total Operating Expenses	172,897.91	172,690.00	100.12%
Net Income/Loss--Operations	16,470.53		

Prepared January 23, 2025, Beverly Lipski, Treasurer

**CENTRE COUNTY HISTORICAL SOCIETY
Non-Operating Activity 2024**

Renovation Matching Gifts and Grants received as of December 31, 2024	
Individual donations	397,026.00
In-kind labor and services donated to project	14,755.00
Waterline carryover	1,548.36
Foundations/HVAB grant	116,000.00
Keystone Grant	100,000.00
Total	<u>629,329.36</u>
Renovation Project expenses paid as of December 31, 2024	598,870.39
In-kind labor and services donated to project	14,755.00
Total renovation costs as of December 31, 2024	<u>613,625.39</u>
Boogersburg Matching Gifts and Grants received as of December 31, 2024	
Individual donations*	111,818.89
Hamer Foundation	105,000.00
Total	<u>216,818.89</u>
Boogersburg Project expenses paid as of December 31, 2024	<u>109,165.77</u>
Lumber Heritage Grant	
Income (expenses incurred in 2023)	<u>5,000.00</u>
Happy Valley Adventure Bureau Grant (2023-2024)	
Income	<u>8,960.00</u>
Expenses	<u>8,944.50</u>
Happy Valley Adventure Bureau Grant (2024-2025)	
Income	<u>21,000.00</u>
Expenses	<u>18,299.00</u>
Melander Fund donation	<u>5,000.00</u>

Prepared January 23, 2025, Beverly Lipski, Treasurer

2025 PROPOSED OPERATING BUDGET	BUDGET 2024	ACTUAL 2024	BUDGET 2025
OPERATING INCOME:			
6100 Membership Dues	\$ 38,000.00	\$ 45,930.00	\$ 46,500.00
6200 Grants (Operational)	\$ 10,000.00	\$ 10,000.00	\$ 14,000.00
6300 Mansion Use	\$ 500.00	\$ 950.00	\$ 1,000.00
6420 Birdcage Donations	\$ 2,000.00	\$ 2,390.00	\$ 2,600.00
6440 Annual Giving Fund	\$ 30,000.00	\$ 36,159.00	\$ 38,000.00
6500 Other Donations & Gifts	\$ 11,500.00	\$ 7,712.00	\$ 12,000.00
6600 Collections & Archives	\$ 1,500.00	\$ 620.00	\$ 1,000.00
6650 Exhibits	\$ -	\$ 3,841.00	
6700 Events/Programs (non-fundraising)	\$ 3,000.00	\$ 2,141.00	\$ 2,500.00
6460 Centre Foundation Endowment	\$ 1,700.00	\$ 1,666.00	\$ 1,700.00
6460 Centre Gives	\$ 20,000.00	\$ 16,341.00	\$ 20,000.00
6800 Museum Store	\$ 10,000.00	\$ 5,203.00	\$ 5,000.00
6900 Misc Income	\$ -	\$ 164.00	
6950 Investment Income Distributions	\$ 14,500.00	\$ 17,675.00	\$ 18,500.00
<i>Investment withdrawal</i>	\$ -		
Net Fundraising Activity	\$ 30,000.00	\$ 37,463.00	\$ 40,000.00
2023 Income over expenses	\$ -		
Total Operating Income	\$ 172,700.00	\$ 188,255.00	\$ 202,800.00

OPERATING EXPENSES:			
8100 Administration Expenses			
8110 Accounting Service	\$ 5,000.00	\$ 3,668.00	\$ 5,000.00
8115 Office Supplies	\$ 2,000.00	\$ 3,467.00	\$ 2,500.00
8120 Postage-General (stamps)	\$ 5,000.00	\$ 2,866.00	\$ 4,000.00
8125 Banking / Credit Card Fees	\$ 1,600.00	\$ 1,890.00	\$ 1,900.00
8130 Printed Materials (non-fundraising)	\$ 10,000.00	\$ 12,536.00	\$ 12,000.00
8140 Professional Fees	\$ 1,500.00	\$ 962.00	\$ 1,000.00
8150 Telephone / Internet	\$ 2,700.00	\$ 2,403.00	\$ 2,700.00
8155 Web-Site Hosting	\$ 450.00	\$ 353.00	\$ 450.00
8160 Tech Support	\$ 1,000.00	\$ 434.00	\$ 2,000.00
8170 Advertising (non-fundraising)	\$ 4,000.00	\$ 5,829.36	\$ 5,000.00
8180 License - COG	\$ 140.00		\$ 140.00
8100 Admin. Expenses-Other	\$ 200.00		
Total Administration Expenses	\$ 33,590.00	\$ 34,408.36	\$ 36,690.00

8200 Maintenance Expenses			
8210 Furnace Cleaning/Maintenance	\$ 500.00	\$ 465.00	\$ 500.00
8220 Lawn Care	\$ 14,000.00	\$ 13,200.00	\$ 14,000.00
8230 Snow Removal	\$ 1,200.00	\$ 1,100.00	\$ 1,200.00
8240 Exterior Repairs / Improvements	\$ 4,000.00	\$ 547.00	\$ 6,000.00
8250 Fire Extinguisher Service	\$ 200.00	\$ 481.00	\$ 200.00
8260 Garden & Grounds Maintenance	\$ 4,000.00	\$ 10,136.00	\$ 5,500.00
8270 Interior Repairs / Maintenance	\$ 2,000.00	\$ 581.00	\$ 2,000.00
8280 Boogersburg School		\$ 200.00	
8200 Total Maintenance Expense	\$ 25,900.00	\$ 26,710.00	\$ 29,400.00

8300 Operational Expenses			
8310 Cleaning Service	\$ 100.00		\$ 500.00
8320 Household Supplies	\$ 500.00	\$ 1,100.00	\$ 600.00
8330 Utilities	\$ 7,000.00	\$ 7,058.00	\$ 7,500.00
8350 Pest Control	\$ 1,000.00	\$ 1,126.00	\$ 1,100.00
8360 Security System Expense	\$ 500.00	\$ 441.00	\$ 500.00
8300 Total Operational Expenses	\$ 9,100.00	\$ 9,725.00	\$ 10,200.00

2025 PROPOSED OPERATING BUDGET -- THIS DOES NOT INCLUDE CAPITAL PROJECTS

	As of December 31		
	BUDGET 2024	2024	BUDGET 2025
8400 Insurance	\$ 9,000.00	\$ 8,856.00	\$ 9,000.00
8500 Total Salaries & Benefits	\$ 80,000.00	\$ 70,566.00	\$ 100,500.00
8600 Collections/Archives Expenses	\$ 2,000.00	\$ 547.00	\$ 3,000.00
8650 Exhibit Expense	\$ 500.00	\$ 9,035.00	\$ 500.00
8700 Events/Programs (non-fundraising)	\$ 8,000.00	\$ 8,205.00	\$ 8,000.00
8800 Museum Store Expenses	\$ 4,000.00	\$ 2,031.00	\$ 4,000.00
8900 Miscellaneous Expenses	\$ 100.00	\$ 1,000.00	\$ 100.00
8940 Training	\$ 500.00	\$ 891.00	\$ 900.00
9001 Fundraising (NON-EVENT RELATED)		\$ 575.00	\$ 450.00
	\$ 104,100.00	\$ 101,706.00	\$ 126,450.00
Total Operating Expenses	\$ 172,690.00	\$ 172,549.36	\$ 202,740.00
Net Income/Loss	\$ 10.00	\$ 15,705.64	\$ 60.00